

- Go To <https://brookfieldct.viewpointcloud.com/>
- Create an account with your email and a password
- Go to the Building Department
- Click on appropriate permit type IE: Building Permit. Electrical Permit, Plumbing Permit, or Mechanical Permit
- Verify the Owner and Applicant Information
- Go to “PERMIT INFO” and click on the drop down boxes with the appropriate information. *Only a small portion of the permit info is displayed here:*
- *Follow the prompts.*
- *At the end you may be required to upload documents such as zoning information, workers compensation, construction plans etc.*

Permit Info

Storm Damage? *

Select your option

Occupancy Type *

Select your option

Permit For *

Select your option

Work Description * ?

Project Cost * ?

- *Continue to Follow the prompts.*

QUICK LINKS FOR REQUIRED INFO—COMMERCIAL APPLICATIONS

You must attach the following information to your permit application. You can do this by logging back into your account and uploading the completed forms.---IF YOU ADD CARPETING, WE WILL NEED THE VALUE AND THE FIRE RATING

- Construction plans/Layout of the unit you will be using including entrance/exit doors, bathrooms, offices etc. (In some instances you will be required to submit stamped Engineered Plans)
- Letter of Authorization from the property owner. Here is the link: https://www.brookfieldct.gov/sites/g/files/vyhlif341/f/pages/letter_of_authorization.pdf
- Preliminary Zoning Request in Aquifer Protection District. Here is the link: <https://www.brookfieldct.gov/sites/g/files/vyhlif341/f/uploads/czcaquiferprotection.pdf>
- Fire Marshal Form. Here is the link: https://www.brookfieldct.gov/sites/g/files/vyhlif341/f/uploads/brookfield_fire_marshall_red_form_0.pdf
- WPCA Form. Here is the link: https://brookfieldwpca.org/pdf/BuildingPermitForm_WPCA.pdf
- Commercial Preliminary Certificate of Zoning Compliance. Here is the link: <https://www.brookfieldct.gov/sites/g/files/vyhlif341/f/uploads/commercialczcapp.pdf>
- Worker's Compensation Certificate with the Town of Brookfield as the Certificate Holder, OR the Worker's Compensation Affidavit: https://www.brookfieldct.gov/sites/g/files/vyhlif341/f/uploads/workers_compensation_form.pdf
- Electrical Selection Form: https://www.brookfieldct.gov/sites/g/files/vyhlif341/f/uploads/intl_res_code_and_natl_electric_code_0.pdf
- Sign Application: https://www.brookfieldct.gov/sites/g/files/vyhlif341/f/uploads/sign_application.pdf